

Sample Non-Primary Use Letter

INSTRUCTIONS:

*The Letter Below must be Handwritten and Signed*

All **Highlighted Fields** are for your convenience as placeholders for your information.

**Date:**

**Your Full Name:**

**Your Primary Residence Address:**

The name of the Lender  
33 West 60<sup>th</sup> Street  
Suite 2-1  
New York, NY 10023

**Re: Investment Property Address**

To whom it may concern:

Please be advised that I, **Your Full Name** is the sole owner of the **Name of Your Corporation**, hereby certify that the above referenced property is an Investment Property and I do not and will not occupy this property as primary residence.

I further certify that I reside at **Primary Residence Address** and consider it to be primary residence.

Sincerely,

Signature